

## ExCo Meeting 1/21/2010

- **Action Items**
  - Cole: will tackle Caltech Y
  - Hoi: will take care of food for Solar Decathlon
  - Cole: Put solar decathlon speakers on Caltech Today Calendars (Talk to Richard)
  - Michael: will put full schedule on website
  - Fei: Talk to Sci-Arc about making a pamphlet/handout for the SD speakers
  - Cole: talk to Tyler and figure out how to get the the video camera ready to record the SD speakers
  - Michael: figure out how to put videos on the website
  - Michael: figure out how to create a SD mailing list (IMSS)
  - Hoi: will look into getting a zipcar subscription for ESW
  - Hoi: will email Eric Cummings (Mention connection, Rosemary Roi)
  - Cole: will follow up with SGA (mention smart grid technology 25th-5th)
  - Cole will follow up with Andrew about t-shirt design [ajgong@caltech.edu](mailto:ajgong@caltech.edu) and look into where to purchase T-shirt
  - Hoi: needs to transfer the account to her
  - Hoi: fill the Fall funding application out
- **Calendar Items**
  - Tuesday 4:00 first solar decathlon speaker John
  - Wednesday 4:00 second solar decathlon speaker Harry Atwater
- **Meeting Notes**
  - **make a difference day**
    - Hosted by Caltech Y
    - We need to pick a site
    - Pick a site to go to and do community service
    - Past:
      - Hope Garden, [guzelg@gmail.com](mailto:guzelg@gmail.com)
      - Environmental Chartered High School  
[Sara\\_laimon@echsonline.org](mailto:Sara_laimon@echsonline.org)
    - April 15thish
    - Cole will tackle this
  - **Solar dec seminars**
    - Speakers start next week
    - All speakers are at 4:00 on random days (Fei has a calendar)
    - Hoi will take care of food
    - Michael will put full schedule on website
    - Need to make an informative pamphlet or handout about basic solar decathlon information
    - Camcorder used to tape speakers
      - Cole will work on videotaping and Michael will put things on website
    - Michael will create a SD mailing list

- Harry Atwater + Sci-Arc are all meeting to work through the next report submission
- Class and deliverable report Structure
  - Individual groups on each technology will generate a report on their individual technology
  - Overall group will generate general report
- **John Muir outreach**
- **Zipcar**
  - Hoi will look into getting a zipcar subscription for ESW
- **Speaker series**
  - Michael got a negative
  - Speakers should come after the 5th February
  - Everyone contact an additional person
  - Hoi will email Eric Cummings
  - Cole will follow up with SGA (mention smart grid technology 25th-5th)
- **stash**
  - Cole will follow up with Andrew about t-shirt design  
ajgong@caltech.edu
- **funding**
  - Hoi needs to transfer the account to her
  - Hoi will fill the Fall funding application out